

**HAPPY HOME PUBLIC SCHOOL
SYLLABUS FOR PRE-BOARD 1
CLASS –XII COMMERCE**

ENGLISH:

BOOK FLAMINGO:

PROSE: 1. THE LAST LESSON, LOST SPRING, DEEP WATER, INDIGO, GOING PLACES

POETRY: MY MOTHER AT SIXTY SIX, KEEPING QUIET, A THING OF BEAUTY, A ROADSIDE STAND, AUNT JENNIFER'S TIGERS

BOOK VISTAS:

THE TIGER KING, THE ENEMY, ON THE FACE OF IT, JOURNEY TO THE END OF THE EARTH.

WRITING SKILL: NOTICE, REPORT WRITING, JOB APPLICATION, INVITATION, ARTICLE, LETTER TO THE EDITOR

BUSINESS STUDIES

PART A : (PRINCIPLES AND FUNCTIONS OF MANAGEMENT)

- CH-1 NATURE AND SIGNIFICANCE OF MANAGEMENT
- CH-2 PRINCIPLES OF MANAGEMENT
- CH-3 BUSINESS ENVIRONMENT
- CH-4 PLANNING
- CH-5 ORGANISING
- CH-6 STAFFING
- CH-7 DIRECTING
- CH-8 CONTROLLING

PART B : (BUSINESS FINANCE AND MARKETING)

- CH-9 FINANCIAL MANAGEMENT
- CH-10 FINANCIAL MARKET
- CH-11 MARKETING MANAGEMENT
- CH-12 CONSUMER PROTECTION

ACCOUNTS

PART –A (ACCOUNTING FOR PARTNERSHIP FIRMS AND COMPANIES)

- CH- 2 ACCOUNTING FOR PARTNERSHIP FIRMS – FUNDAMENTALS
- CH-3 GOODWILL: NATURE AND VALUATION
- CH-4 CH:-4. CHANGE IN PROFIT-SHARING RATIO AMONG THE EXISTING PARTNERS
- CH-5 CH:-5. ADMISSION OF A PARTNER
- CH-6 CH:-6. RETIREMENT OF A PARTNER
- CH-7 CH:-7. DEATH OF A PARTNER
- CH-8 CH:-8. DISSOLUTION OF A PARTNERSHIP FIRM
- CH-9 CH:-9. COMPANY ACCOUNTS-ACCOUNTING FOR SHARE CAPITAL
- CH-10 CH:- 10. COMPANY ACCOUNTS- ISSUE OF DEBENTURES

PART-B (ANALYSIS OF FINANCIAL STATEMENT)

- CH-1 CH:-1. FINANCIAL STATEMENT OF A COMPANY
- CH-2 CH:-2. FINANCIAL STATEMENT ANALYSIS
- CH-4 CH:-4. ACCOUNTING RATIOS
- CH-5 CH-5. CASH FLOW STATEMENT

MATHS

UNIT-1	RELATIONS AND FUNCTIONS
UNIT-2	ALGEBRA
UNIT-3	CALCULUS
UNIT-4	VECTORS AND THREE - DIMENSIONAL GEOMETRY
UNIT-5	LINEAR PROGRAMMING
UNIT-6	PROBABILITY

ECONOMICS

PART A: INTRODUCTORY MACROECONOMICS

UNIT-1	NATIONAL INCOME AND RELATED AGGREGATES.
UNIT -2	MONEY AND BANKING –
UNIT-3	DETERMINATION OF INCOME AND EMPLOYMENT,
UNIT -4	GOVERNMENT BUDGET
UNIT-5	BALANCE OF PAYMENTS, FOREIGN EXCHANGE

PART B: INDIAN ECONOMIC DEVELOPMENT

UNIT -6	DEVELOPMENT EXPERIENCE (1947-90) AND ECONOMIC REFORMS SINCE 1991:
UNIT-7	CURRENT CHALLENGES FACING INDIAN ECONOMY HUMAN CAPITAL FORMATION RURAL DEVELOPMENT EMPLOYMENT

INFORMATICS PRACTICES

CH-1	DATA HANDLING USING PANDAS-1
CH-3	DATA VISUALISATION USING MATPLOTLIB
CH-4	DATABASE QUERY USING SQL
CH-5	COMPUTER NETWORKS
CH-6	SOCIETAL IMPACTS

COMMERCIAL ARTS

UNIT-1	SIX LIMBS OF INDIAN ART PAINTING & FUNDAMENTAL OF VISUAL ARTS (ELEMENTS & PRINCIPLES)
UNIT-2	THE RAJASTHANI AND PAHARI SCHOOLS OF MINIATURE PAINTING
UNIT-3	THE MUGHAL AND DECCAN SCHOOLS OF MINIATURE PAINTING
UNIT-4	THE BENGAL SCHOOL OF PAINTING AND THE MODERN TRENDS IN INDIAN ART

HINDI

आरोह (काव्य खंड)

1. हरिवंश राय बच्चन - आत्मपरिचय , एक गीत
2. आलोक धन्वा - पतंग
3. कुँवर नारायण- कविता के बहाने ,बात सीधी थी
4. रघुवीर सहाय - कैमरे में बंद अपाहिज
5. शमशेर बहादुर सिंह - उषा
6. सूर्यकांत त्रिपाठी निराला - बादल राग
7. फ़िराक गोरखपुरी-रूबाइयाँ
8. तुलसीदास - कवितावली, उत्तर कांड (लक्ष्मण मूर्च्छा और राम का विलाप)
9. उमाशंकर जोशी -छोटा मेरा खेत, बगुलों के पंख

आरोह (गद्य
खंड)

1. महादेवी वर्मा - भक्तिन
2. जैनेंद्र कुमार- बाजार दर्शन
3. धर्मवीर भारती - काले मेघा पानी दे
4. फणीश्वर रेणु - पहलवान की ढोलक
5. हजारी प्रसाद द्विवेदी - शिरीष के फूल
6. बाबा साहेब भीमराव आम्बेडकर - i) श्रम विभाजन और जाति -प्रथा ii) मेरी कल्पना का आदर्श समाज

वितान

1. जूझ
2. सिल्वर वैंडिंग
3. अतीत के दबे पाँव

लेखन कौशल

1. अपठित गद्यांश
2. अपठित काव्यांश
3. रचनात्मक लेख

अभिव्यक्ति

1. विभिन्न माध्यमों के लिए लेखन

और माध्यम

2. पत्रकारीय लेखन के विभिन्न रूप और लेखन प्रक्रिया
3. विशेष लेखन -स्वरूप और प्रकार
4. कैसे बनती है कविता
5. नाटक लिखने का व्याकरण
6. कैसे लिखे कहानी
7. विशेष लेखन स्वरूप और प्रकार
8. कैसे करें कहानी का नाट्य रूपांतरण
9. कैसे बनता है रेडियो नाटक

HOME SCIENCE

- CH-6 FOOD QUALITY AND FOOD SAFETY
CH-7 EARLY CHILDHOOD CARE AND EDUCATION
CH-9 MANAGEMENT OF SUPPORT SERVICES, INSTITUTIONS AND PROGRAMMES FOR CHILDREN, YOUTH AND ELDERLY
CH-10 DESIGN FOR FABRIC AND APPAREL
CH-13 CARE AND MAINTENANCE OF FABRICS IN INSTITUTIONS
CH-16 CONSUMER EDUCATION AND PROTECTION
CH-17 DEVELOPMENT COMMUNICATION AND JOURNALISM

PHYSICAL EDUCATION

- UNIT-1 PLANNING IN SPORTS
UNIT -2 SPORTS & NUTRITION
UNIT-3 YOGA & LIFESTYLE
UNIT -4 PHYSICAL EDUCATION & SPORTS FOR CWSN (CHILDREN WITH SPECIAL NEEDS - DIVYANG)
UNIT-5 CHILDREN & WOMEN IN SPORTS
UNIT -6 TEST & MEASUREMENT IN SPORTS
UNIT-7 PHYSIOLOGY & INJURIES IN SPORTS
UNIT-8 BIOMECHANICS & SPORTS
UNIT-9 PSYCHOLOGY & SPORTS
UNIT -10 TRAINING IN SPORTS